

# ORIGINAL

0020.175.005

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07/24/91

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ORDINANCE NO. 1647

AN ORDINANCE OF THE CITY OF REDMOND, WASHINGTON,  
AMENDING SECTIONS 2.86.020, 2.86.030 AND 2.86.060  
OF THE REDMOND MUNICIPAL CODE IN ORDER TO REVISE  
THE SELECTION PROCESS FOR ARCHITECTURAL AND  
ENGINEERING CONSULTANTS.

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THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON,  
HEREBY ORDAINS AS FOLLOWS:

Section 1. Consultant Selection Process. Sections  
2.86.020, 2.86.030 and 2.86.060 of the Redmond Municipal Code are  
hereby amended to read as follows:

2.86.020 Projects Over Ten Thousand Dollars -  
Solicitation of Written Proposals. In the  
case of each project to be undertaken by the  
City which will require architectural or  
engineering services which are likely to cost  
in excess of ten thousand dollars (\$10,000),  
the Director of Public Works shall invite  
written proposals from five or more firms,  
which, based upon the statements and  
qualifications on file with the City and other  
available information, appear to be the most  
qualified firms to provide the particular  
services required. The written proposals  
shall include the following:

- (a) Evidence of the firm's current ability to  
provide the required services;
- (b) A proposed scope of work to be provided;
- (c) The proposed total cost of providing the  
services; and
- (d) A current statement of references and any  
other information which will be helpful  
in evaluating the applicants'  
qualifications for the proposed project.

2.86.030 Director's Recommendations.

- A. For contracts which are expected to exceed \$25,000 during any calendar year, the Director of Public Works, after receiving and reviewing the written proposals, shall submit his or her recommendations to the City Council as to the most qualified provider of the required services and as to a fair and reasonable price for the services. The Director's recommendation shall be accompanied by a copy of each of the written proposals received with regard to the project under consideration. The City Council shall proceed to consider the recommendation as provided in Sections 2.86.040 and 2.86.050.
- B. For contracts which are not expected to exceed \$25,000 during any calendar year, the Director of Public Works, after receiving and reviewing the written proposals, shall submit his or her recommendations to the Mayor as to the most qualified provider of the required services and as to a fair and reasonable price for the services. The Director's recommendation shall be accompanied by such information as may be required by the Mayor to make a decision. Contracts not exceeding \$25,000 during any calendar year may be approved by the Mayor without first having received the prior approval of the City Council, and shall not be required to follow the procedures set forth in Sections 2.86.040 and 2.86.050.

2.86.060 Contracts for Architectural and Engineering Services - Under Ten Thousand Dollars. In the case of City projects requiring architectural or engineering services which are anticipated to cost less than \$10,000, the Director of Public Works shall solicit proposals from qualified providers of such services, shall determine the most qualified applicant and a fair and reasonable price, and shall attempt to negotiate a contract in accord with the determination and submit a contract to the Mayor for final approval.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid

or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. This ordinance, being an administrative action, is not subject to referendum and shall take effect five (5) days after this ordinance or a summary thereof consisting of the title is published.

APPROVED:

  
MAYOR, DOREEN MARCHIONE

ATTEST/AUTHENTICATED:

  
CITY CLERK, DORIS SCHAIBLE

APPROVED AS TO FORM:  
OFFICE OF THE CITY ATTORNEY:

BY 

FILED WITH THE CITY CLERK:	8/15/91
PASSED BY THE CITY COUNCIL:	8/20/91
PUBLISHED:	8/25/91
EFFECTIVE DATE:	8/30/91
ORDINANCE NO. <u>1647</u>	