

ORDINANCE NO. 1782

ORIGINAL

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, AMENDING REDMOND MUNICIPAL CODE 3.60.020 TO INCREASE THE AMOUNT OF THE PETTY CASH AND CHANGE REVOLVING FUND TO \$5,000.00, AUTHORIZE ADMINISTRATION OF THE FUND FROM LOCATIONS IN VARIOUS DEPARTMENTS, AND AUTHORIZE THE FINANCE DIRECTOR TO HOLD UNALLOCATED FUNDS IN THE CITY'S GENERAL BANK ACCOUNT UNTIL NEEDED FOR PETTY CASH.

WHEREAS, the Finance Department has recommended that the amount of the City petty cash and change revolving fund be increased from \$2,170.00 to \$5,000.00, and that the Council expressly authorize the existing practice of administering the fund from several locations in various City departments with any unallocated amount held in the City's general bank account, now therefore,

THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

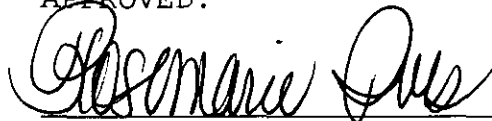
Section 1. Section 3.60.02 of the Redmond Municipal Code is hereby amended to read as follows:

3.60.020 Establishment of Fund. The Finance Director is authorized and directed to make deposit into the fund by check as needed from time to time to maintain a sufficient balance in the fund, not to exceed \$5,000.00. The fund is not intended to be a budgetary item as such, but to be in the nature of a revolving account for expenditures of a minor nature which are chargeable to various departments and funds of the City. The

fund may be divided and administered at locations in various departments of the City as determined appropriate by the Finance Director.


Section 2. This ordinance, being an administrative action, is not subject to referendum and shall take effect five (5) days after publication.

APPROVED:



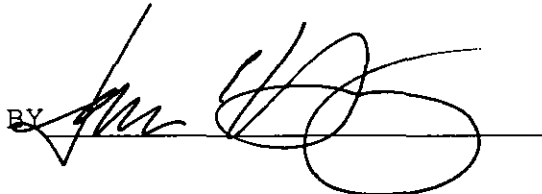
ROSEMARIE IVES, MAYOR

ATTEST/AUTHENTICATED:

for 

CITY CLERK, DORIS SCHAIBLE

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

BY 

FILED WITH THE CITY CLERK:	June 1, 1994
PASSED BY THE CITY COUNCIL:	June 7, 1994
PUBLISHED:	June 15, 1994
EFFECTIVE DATE:	June 20, 1994
ORDINANCE NO.:	<u>1782</u>