

ORIGINAL

RESOLUTION NO. 544

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, CREATING A SMALL WORKS ROSTER; AND AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO ESTABLISH SAID ROSTER AND PROMULGATE ALL NECESSARY RULES AND REGULATIONS TO IMPLEMENT THE SAME.

WHEREAS, RCW 35A.40.210 relating to the procedures for any public work or improvement contracts or purchases for code cities over twenty thousand (20,000) population, adopts RCW 35.22.620 by reference, and

WHEREAS, said RCW 35.22.620 provides in subsection 2 that the City of Redmond may use a small works roster and award contracts for \$30,000 or less in accordance with the provisions of said statute, now, therefore,

THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

Section 1. It is the intention of the City Council that there be established a small works roster pursuant to RCW 35.22.620(2).

Section 2. The Director of Public Works is hereby instructed and authorized to accomplish the following:

- A. To establish a small works roster comprised of all contractors who have requested to be placed on such a roster;
- B. For all contractors requesting to be placed on such roster to ascertain, if required by law, whether they are properly licensed or registered to perform such work within the State;
- C. Whenever such small works roster is used and the cost of the work to be done is estimated to be \$30,000 or less that proposals are invited from all appropriate contractors on said roster;

- D. Whenever possible to invite at least one proposal from a minority contractor who shall otherwise qualify under this section;
- E. To include in all such invitations for proposals an estimate of the scope and nature of the work to be performed and the materials and equipment to be furnished;
- F. To promulgate such necessary rules, regulations and procedures as shall effectuate the purposes of this resolution and provide for the implementation of the small works roster procedure, including establishment of a procedure for removal of names from the roster of those contractors found not to be responsible or who, after having been awarded such a contract, refuse to perform the same.

Section 3. Contracts awarded pursuant to the small works roster procedure shall be to the lowest responsible bidder.

RESOLVED this 16 day of June, 1980.

CITY OF REDMOND:


MAYOR, CHRISTINE T. HIMES

ATTEST/AUTHENTICATED:


CITY CLERK, PAUL F. KUSAKABE

FILED WITH THE CITY CLERK: June 4, 1980